

# Online Course Portfolio



**Flexible** online learning

**Accredited** courses

**Exceptional** pass rates



# Training ByteSize Online Course Portfolio

Online learning offers a convenience that no other training option does; staff can login to their dedicated portal and learn at a pace and time that suits them.

It is accessible, flexible and efficient, allowing users to move quickly through topics they feel comfortable with and spend more time focusing those that need more attention.

All our courses are engaging and interactive, with mock exam simulators and full support packages.

## Agile Business Analysis (AgileBA®)

Our accredited AgileBA® Foundation Training Course will examine the role of a business analyst in an agile world. Bringing together the methodology of Agile DSDM and the actual role of a business analyst in order to combine them for effective use in agile ways of working.

The Agile BA certification was created in partnership with the Agile Business Consortium, the professional body for promoting and enabling business agility worldwide. They have been contributing to agile knowledge for over 25 years with the use of DSDM (formally called Dynamic Systems Development Methods) and are the developers of AgileBA, AgilePM, and AgilePMF.

DSDM is vendor-independent, covers the entire life cycle of a project and provides best practice guidance for on-time, in-budget delivery of projects, with proven scalability to address projects of all sizes and for any business sector.

## Agile Project Management (AgilePM®) Foundation and Practitioner

AgilePM® is a Project Management methodology which can be used on any type of project and any size. It provides a framework that includes roles and responsibilities and a full project life cycle. AgilePM® delivers projects on time and on budget whilst protecting the quality of the final deliverables.

With a clear, concise and detailed perspective on Agile Project Management productivity, the AgilePM® certification is useful to all candidates and competency levels ranging from highly experienced project managers to those new to the industry. AgilePM® is fully scalable and so provides perfect integration with PRINCE2®.

To view a demonstration of the online course please [click here](#).

## APM Project Fundamentals Qualification (PFQ)

If you are looking for a fundamental awareness of project management terminology, then you may wish to consider the APM PFQ. Previously known as the APM Introductory Certificate, this course is a starting point which gives you the language, tools and techniques

of how to successfully manage projects. PFQ is aimed at new and experience project staff, project managers and consultants/contract staff operating in an APM environment.

APM have over 27,000 individual members and 500 organisations participating in their Corporate Partnership Programme, making APM the largest professional body of its kind in Europe. They are committed to developing and promoting project and programme management.

To view a demonstration of the online course please [click here](#).

## **APM Project Management Qualification (PMQ)**

Previously known as the APMP. The APM Project Management Qualification (PMQ) (IPMA Level D, SCQF Level 7) is a knowledge-based qualification that allows candidates to demonstrate understanding of all elements of project management.

Candidates will be able to demonstrate an understanding of how these elements interact and how their project fits into their strategic and commercial environment. The APM Project Management Qualification is aimed at those wishing to achieve a broad level of project management knowledge sufficient to participate in projects from individual assignments through to large capital projects.

## **Better Business Cases™ Foundation and Practitioner**

Better Business Cases™ is based on the HM Treasury's 5 case model which is the best practice approach to planning and spending proposals. It establishes a clear case for change and sets clear Return on Investment objectives.

Implementing Better Business Cases™ techniques can help reduce unnecessary spending and consultancy costs. It also helps to optimise value from change initiatives and improve decision making. It benefits those responsible for spending budgets, providing them with more confidence in their decision.

To view a demonstration of the online course please [click here](#).

## **Business Analysis Foundation**

This course looks at the competencies, behavioural skills and personal qualities of the Business Analyst. It helps to reduce business risks and increase Return on Investment, generating business value. It looks into business strategy and implementation thereof and bridges the gap between IT capability and the business needs.

Our Business Analysis training course will help you find opportunities in our rapidly changing world, by preparing you with the skills modern companies need from their employees to remain competitive.

To view a demonstration of the online course please [click here](#).

## **Business Relationship Management Professional (BRMP®)**

The purpose of the BRMP® qualification is to measure whether you have sufficient knowledge and understanding of the Business Management role and organisational capability. This will enable you to create awareness of the role with your business partners and senior provider management; assess the current state of their business-provider

relationships, business demand maturity and provider supply maturity.

You will then be able to assess, with the object of scoping, what aspects of the BRM role would be appropriate to implement, or where already implemented, which aspects need to be adjusted.

The Business Relationship Management Professional (BRMP) course is designed as a comprehensive foundation for BRMs at every experience level. It will inspire, promote and develop excellence in Business Relationship Management across the globe, leading to outstanding value for organisations and professionals.

To view a demonstration of the online course please [click here](#).

## **ITIL® Foundation**

The acronym ITIL stands for 'Information Technology Infrastructure Library'. It's a process of aligning your IT function to the wider business' needs, so anyone responsible for implementing any sort of digital transformation will find this course incredibly beneficial.

It is a practical framework for identifying, planning, delivering and supporting IT services and reduces costs and boosts productivity. It helps to increase the level of customer satisfaction and is a comprehensive standard and best practice guidelines for IT professionals. It takes the learner through a comprehensive overview of how to create and implement technology-based products into an existing workflow, how to maximise them so they can adapt and change in line with business needs. Ultimately, ITIL® improves IT service Management and provides a more efficient delivery of 3rd party services.

To view a demonstration of the online course please [click here](#).

## **Managing Benefits Foundation**

Learning how to effectively manage benefits is core to every portfolio, programme and project, as it underpins the reason for change and why the investment was made in the first place.

Managing Benefits will provide guidance on how to apply benefits management at portfolio level as well as individual project and programme level. It details the five practices in the Benefits Management Cycle and examples of how they can be put into practice. It also helps to realise tangible and intangible benefits and shows roles & responsibilities and who is accountable for what. Managing Benefits helps senior managers understand the benefits culture and fits with working methods such as PRINCE2® and AgilePM®.

To view a demonstration of the online course please [click here](#).

## **Managing Successful Programmes (MSP®) Foundation and Practitioner**

MSP® is relevant for current or aspiring Programme Managers and to those who require an understanding of the terminology, principles and themes of MSP®. It is a common framework for all key parties (client, contractors, stakeholders) within which to work and can be implemented in the Public and Private sector. There is a strong emphasis on identification and realisation of measurable benefits and is aimed at Project and Programme managers, Business Change managers, senior responsible owners, and portfolio / programme office support.

## **PRINCE2® Foundation and Practitioner**

PRINCE2® is the most widely used methodology to date. It provides a structured approach to project management; a generic methodology that can be applied to any industry and any size project. It provides a clear framework for managing projects in a results-driven environment.

The purpose of PRINCE2 is to give you complete control over your project. The process will help you pre-plan how you want to implement your project, how to structure each stage of its execution and how to close off any remaining tasks once the project has finished.

It is an internationally renowned project management method that is used by many companies. It is aimed at anyone managing a project, when they know the outcome they require including, Senior Project Managers, Project Managers and Project Support roles.

To view a demonstration of the online course please [click here](#).

## **PRINCE2® Agile**

PRINCE2 Agile® has been developed as a single-tier Practitioner qualification, providing further guidance on how to apply Agile methods to the world's most recognised project management method.

PRINCE2 Agile® is an extension model tailored for forward-thinking organisations and individuals who already benefit from PRINCE2. The purpose of the Practitioner qualification is to demonstrate that you can apply and tailor PRINCE2 Agile® in a scenario situation.

## **Project Planning and Control Foundation and Practitioner**

Project Planning and Control protects your project from risk and will ensure it stays on track for delivery, even when things change during the project's life cycle. Without the right tools and processes in place, it can be challenging to maintain momentum on a project, minimise risk, keep stakeholders informed and stick to tight timescales and budgets. Learning how to implement effective Project Planning and Control best practice can have a significant impact on the way project managers operate and the businesses they work for.

Planning is vital - but so is the ability to be able to manage and mitigate risk within your projects. This is where Project Planning and Control makes all the difference. It is a practical and scalable companion to any project control professional and is aimed at Planning Managers, Engineers, Project Controls Managers and Engineers, Cost Engineers, Project Managers and project support team members.

To view a demonstration of the online course please [click here](#).

## **Service Desk Analyst**

Service Desk support is an essential part of delivering consistent IT Service Levels, so this is a perfect qualification for a service desk operator, specialist or manager seeking professional development and recognition of skills.

The responsibilities of a support analyst are constantly changing and a wide-ranging set of skills are needed across the board. The course covers an extensive range of subjects, from tools and technologies, problem solving techniques, understanding customer needs and motivation, how to handle difficult situations, teamwork and much more.



To view a demonstration of the online course please [click here](#).

## Bespoke solutions

As experts in delivering accredited project management and IT service management training through a range of study styles, your success is key to our success. We thrive on providing a reliable service to customers and we are proud to maintain an exceptional renewal rate with our corporate clients.

Perhaps one of the biggest reasons for this success is our bespoke approach; we provide the training in the exact way you want it, so if you haven't seen a course which meets your exact requirements or would like to combine content from a couple of courses, please get in touch today and we will be delighted to help.



*Empowering project professionals through learning*

**t.** +44 (0)1270 626330 **e.** [learning@trainingbytesize.com](mailto:learning@trainingbytesize.com) **w.** [www.trainingbytesize.com](http://www.trainingbytesize.com)

**hq.** Nantwich Court, Hospital Street, Nantwich, Cheshire CW5 5RH UK

