

 **Training** ByteSize

APM ChPP

Chartered Project Professional



Flexible study options



Online



Extended

Exceptional support



APM ChPP

Chartered Project Professional

The Chartered Project Professional (ChPP) accreditation is now considered internationally to be the most sought after accolade in the project management profession.

This accreditation elevates project delivery professionals to the equivalence of Chartered Accountants, Chartered Engineers, Chartered Surveyors and Chartered Financial Advisors and recognises project delivery as a formal profession.

ChPP is awarded only to project delivery professionals who can demonstrate both significant experience of working in a complex project delivery environment together with a broad knowledge of project techniques. It is the benchmark for the project delivery professionalism.

This accreditation is not awarded as a result of exam performance. Candidates will prepare a comprehensive portfolio of evidence to demonstrate their experience within this profession together with their commitment to on-going personal development.

Successful candidates may use the designation ChPP after their name demonstrating that they are Chartered and will receive the highly coveted ChPP badge of honour.

A ByteSize introduction to the **APM Chartered Project Professional**

About: The programme is designed to be completed within 3-6 months. Our structured approach will offer step-by-step guidance including: self-assessment, personal mentoring and various supporting tools to help you fully prepare for the structured process. Applicants will complete a series of on-line learning modules at their own pace and will attend a one-day guided workshop to consolidate their learning.

Written portfolio: Demonstrate capability through 10 core and 2 elective competences.

Continuing Professional Development: Demonstrate at least 35 hours of CPD in the last twelve months.

Professional interview: Held by two accredited ChPP assessors, the virtual or face-to-face interview, will take up to two hours and will validate the practical experience for six of the competence areas contained in the written submission.

Our ChPP programme will prepare applicants to submit their written ChPP portfolio and will provide guidance and insight into the interview process

The programme comprises of either four or six steps, depending on whether you choose the online or extended option:

- 1. Pre-qualification:** Candidates will complete a structured personal assessment of their suitability to achieve the APM ChPP accreditation based upon their project track record and their personal competence.
- 2. Online Preparation:** Candidates will receive online guidance which will supplement and complement the APM ChPP assessment process providing insights into the application process; how you will be assessed; critical success factors and major blind spots; plus how to structure a successful portfolio.
- 3. APM ChPP Workbook:** A step by step guide to completing your Chartered application containing specific guidance for each element, hints and tips, an example full portfolio and advice on building a CPD Log.
- 4. Workshop (extended option only):** Candidates will attend a one day public workshop to gain both an insight into the requirements of both stages of the assessment process and also to begin drafting their written submission under the supervision of an APM Chartered Assessor. Candidates will then be able to finalise the content prior to submitting to the APM. Candidates will also be given guidance on what to expect from the interview and how to prepare thoroughly for both the technical and practical elements.
- 5. Interview Preparation Guidance:** Following invitation to interview, applicants will receive a further video explanation of what to expect from and how to prepare for the professional discussion. This will include guidance on the structure, content and interview process, how to anticipate likely questions, areas to research, the pitfalls of shallow answers and how to phrase your responses.
- 6. Optional Portfolio Review (extended option only):** Applicants may choose to submit their proposed portfolio for a comprehensive review and evaluation. Applicants will receive feedback from a qualified APM assessor who will critique and provide feedback on their intended submission.

Our ChPP programme is available in two formats: online and extended support

Online is perfect for those that have confidence in their abilities and experience, whereas the extended support format is an additional support option for Route 3 applicants which incorporates telephone mentoring, a full day virtual workshop, feedback and a review of your portfolio.

Online, £999+vat

Perfect for those that don't require a mentor:

- Includes online videos and a workbook to help you structure and present your application to the APM
- Help to create your competence statements
- An online step by step guide to completing your application
- Sample Portfolio with guidance
- Email support with a ChPP experienced assessor
- Ideal for anyone unable to attend a workshop, and just wants some guidance and help through the application process
- Please note, ChPP assessment fees are to be paid to the APM directly and are not included in the price of the programme

Extended, an additional £649+vat

Additional support for Route 3 applicants only, as above with the inclusion of:

- Review of your first competence statement with feedback
- One day virtual public workshop to write your portfolio and review competence areas
- Portfolio review
- Telephone support with an experienced ChPP assessor
- Please note, ChPP assessment fees are to be paid to the APM directly and are not included in the price of the programme

Compare online and extended support

Description	Online	Extended
ChPP pre-qualification questionnaire	✓	✓
Video 1 – Understanding the application process	✓	✓
Workbook – The workbook will encourage you to think about which project examples you should use	✓	✓
Video 2 – Writing your project	✓	✓
Template – Write your project overview	✓	✓
Video 3 – Writing your competence statements	✓	✓
Review – Create your first competence statement for review and send for feedback (250 words), then finish writing your competence statements	✗	✓
Workbook – A step by step guide to completing your Chartered application containing specific guidance for each element, hints and tips, an example full portfolio and advice on building a CPD Log	✓	✓
Workshop – One day virtual or classroom workshop to get your portfolio written and work around competence areas	✗	✓
Video 4 – The ChPP interview	✓	✓
Portfolio Review – with example project and competence statements	✗	✓
Email support throughout your application	✓	✓
Telephone support throughout your application	✗	✓

What you can expect from Training ByteSize



Bespoke
training solutions



Personal
customer service



Expert
trainers



Flexible
study options



Interactive
online learning



Small
class sizes



Support
throughout your learning



Exceptional
pass rates



International
training

Accredited training with exceptional pass rates. Delivered online, in the classroom, blended or virtually.

- Agile Change Agent
- AgileBA®
- AgilePM®
- APM Apprenticeships, PFQ, PMQ and ChPP
- Better Business Cases™
- Business Analysis
- Business Relationship Management®
- Certified PPP Professional (CP3P)
- Change Management
- ITIL® 4
- Managing Benefits
- Managing Successful Programmes®
- Praxis™
- PRINCE2 Agile®
- PRINCE2®
- Professional Scrum Master
- Project Planning and Control
- Service Desk Analyst



Empowering project professionals through learning

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